

Flow of Parliamentary Procedure

- **Take an Idea**
- **Write and Submit a Resolution that is signed by two members in good standing**
- **Respectfully Discuss the Motion**
- **Vote on the Motion**



The resolution form must be completely filled out and signed by two members in good standing.

It must be received by the Regina SUN Office by the deadline.

1. Topic of resolution as well as related Article, Bylaw or Policy, if applicable.
2. “Whereas” statements should represent a brief but persuasive argument as to why members should approve your resolution. This is supporting information which includes any background information as to why the resolution is being proposed.
3. “Be it resolved” statement is the “resolution proper” as it describes the proposed changes. This part of the resolution should specifically designate the actions that you wish the Union to consider.
4. It is the responsibility of the mover and seconders to provide the financial implications of their proposed change, if applicable.

What's an “in order” resolution?

Resolutions to create new constitutional statements, bylaws or policies cannot be made if they are in conflict with the existing constitution, bylaws or policies.

Resolutions to amend constitutional statements, bylaws or policies can be made.

If a significant change to the existing constitutional statements, bylaws or policies is proposed, the resolution can state to delete and replace with new.

Resolution is not the same idea as a motion already defeated in the same meeting.

Resolution doesn't propose action outside the scope of the organization's objectives, for example changing provincial or federal law or dictating the actions of the employer.